



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10807462
Procuring Entity ANTI-MONEY LAUNDERING COUNCIL
Title Procurement of PR24-016: ONE-YEAR LEASE / RENTAL OF ONE (1) LOT MULTI-FUNCTION COPIER MACHINES
Area of Delivery Metro Manila

Solicitation Number:	PR24-016	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	11
Category:	Printing Supplies	Date Published	01/05/2024
Approved Budget for the Contract:	PHP 2,380,000.00	Last Updated / Time	01/05/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	21/05/2024 10:00 AM
Client Agency:			
Contact Person:	Justine Lara A. Millare Account Officer, OED/AFSG Rm 507, 5/F EDPC Bldg., BSP Complex Malate, Manila Manila Metro Manila Philippines 1004 63-63-09282926705 jmillare@amlc.gov.ph		

Description

ANTI-MONEY LAUNDERING COUNCIL
 Invitation to Bid

1. The Anti-Money Laundering Council (AMLC), through the General Appropriation Act for FY 2024 intends to apply the sum of Php2,380,000.00 being the ABC to payments under the contract for ONE-YEAR LEASE/RENTAL OF ONE (1) LOT MULTI-FUNCTION COPIER MACHINES / Purchase Request No. 24-016.

2. The AMLC now invites bids for the above Procurement Project. Delivery of the Goods is required within fifteen (15) calendar days after receipt of Notice to Proceed, subject to the delivery schedule under "Section VI Schedule of Requirements" of this Bidding Document. Bidders should have completed, within two years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from AMLC and inspect the Bidding Documents at the address given below from 8:00AM to 4:30PM Monday to Friday.

5. A complete set of Bidding Documents may be acquired by interested Bidders on appointment basis at Room 507 5/F EDPC Building, Bangko Sentral ng Pilipinas Complex, Malate, Manila 1004 and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php5,000.00. The

Procuring Entity shall allow the bidder to present its proof of payment for the fees to the email address indicated below.

6. The AMLC will hold a Pre-Bid Conference on 09 May 2024, 10:00 A.M. at the AMLC Conference Room, Room 507, 5/F, EDPC Building, BSP Complex, A. Mabini Street, Malate, Manila and/or through video conferencing or webcasting via Webex which shall be open to prospective bidders.

Pre-Bid Conference - 09 May 2024, 10:00 A.M.

Meeting link:

<https://amlc.webex.com/amlc/j.php?MTID=m84a1798408406d118ad0f1c72a005185>

Meeting number:

2517 403 9800

Meeting password:

j2RuxT

a. Participating bidders are requested to submit their contact information and email addresses to be used for the videoconferencing to the email address indicated below at least one (1) day before the scheduled pre-bid conference.

b. An invitation shall be sent by the BAC-Secretariat to the respective e-mail address of the authorized representatives.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 21 May 2024, 10:00 A.M. Late bids shall not be accepted.

a. Participating bidders are requested to submit their contact information and email addresses to be used for the videoconferencing to the email address indicated below at least one (1) day before the scheduled opening of bids.

b. Participating bidders are requested to sign over the sealed flap of the envelopes. As precautionary measure, participating bidders are strongly advised to wrap/enclose their respective bidding documents with plastic, preferably clear, to facilitate disinfection/sanitation and quick evaluation on the proper sealing and marking of bid envelopes.

c. Bidders are advised to submit their documents at least thirty (30) minutes before the scheduled deadline of submission to allow time for possible queuing due to conduct of thermal scanning, and for sanitation of the bid envelope(s) and transit of the documents to the designated bidding room.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on 21 May 2024, 10:00 A.M. at AMLC Conference Room, Room 507, 5/F, EDPC Building, BSP Complex, A. Mabini Street, Malate, Manila and/or through video conferencing or webcasting via Webex.

Opening of Bids - 21 May 2024, 10:00 A.M.

Meeting link:

<https://amlc.webex.com/amlc/j.php?MTID=m560c5aaca844d3c8d6a0b79a04a3f048>

Meeting number:

2510 189 1426

Meeting password:

x6DgyF

Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

An invitation shall be sent by the BAC-Secretariat to the respective e-mail address of the authorized representatives.

10. Post-qualification Conference shall be held on 28 May 2024, 10:00 A.M through video conferencing or webcasting via Webex.

Post-Qualification - 28 May 2024, 10:00 A.M.

Meeting link:

<https://amlc.webex.com/amlc/j.php?MTID=mea69ce5eae3c6f79ec1c6207afafbc6a>

Meeting number:

2517 277 7181

Meeting password: Jwvrw7GJJ33

11. The AMLC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to: B. Patilleros-Bitancur

Justine Lara A. Millare

jmillare@amlc.gov.ph

Telephone Number: +632 5306-2366

Art Ryan P. Negapatan

anegapatan@amlc.gov.ph

Telephone Number: +632 5306-2372

Bids and Awards Committee
Anti-Money Laundering Council
Room 507, 5/F, EDPC Building, BSP Complex
A. Mabini Street, Malate, Manila
Fax Number: +632 8708-7909
www.amlc.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph / www.amlc.gov.ph

30 April 2024

ATTY. ROMEO RAYMOND D. SANTOS
BAC Chairperson

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	PR24-016	ONE-YEAR LEASE/RENTAL OF ONE (1) LOT MULTI-FUNCTION COPIER MACHINES	1	Lot	2,380,000.00

Pre-bid Conference

Date	Time	Venue
09/05/2024	10:00:00 AM	AMLC Conference Room, Room 507, 5/F, EDPC Building, BSP Complex, A. Mabini Street, Malate, Manila

Created by Justine Lara A. Millare

Date Created 30/04/2024

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Republic of the Philippines
ANTI-MONEY LAUNDERING COUNCIL

Invitation to Bid

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2. The AMLC now invites bids for the above Procurement Project. Delivery of the Goods is required within fifteen (15) calendar days after receipt of *Notice to Proceed, subject to the delivery schedule under "Section VI Schedule of Requirements" of this Bidding Document*. Bidders should have completed, within *two years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from AMLC and inspect the Bidding Documents at the address given below from *8:00AM to 4:30PM Monday to Friday*.
5. A complete set of Bidding Documents may be acquired by interested Bidders **on appointment basis** at Room 507 5/F EDPC Building, Bangko Sentral ng Pilipinas Complex, Malate, Manila 1004 and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PHP5,000.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to the email address indicated below.

6. The AMLC will hold a **Pre-Bid Conference**¹ on 09 May 2024, 10:00 A.M. at the **AMLC Conference Room, Room 507, 5/F, EDPC Building, BSP Complex, A. Mabini Street, Malate, Manila** and/or through video conferencing or webcasting via **Webex** which shall be open to prospective bidders.

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- c. Bidders are advised to submit their documents at least thirty (30) minutes before the scheduled **deadline** of submission to allow time for possible queuing due to conduct of thermal scanning, and for sanitation of the bid envelope(s) and transit of the documents to the designated bidding room.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

9. Bid opening shall be on **21 May 2024, 10:01 A.M.** at **AMLC Conference Room, Room 507, 5/F, EDPC Building, BSP Complex, A. Mabini Street, Malate, Manila** and/or through video conferencing or webcasting via **Webex**.

Opening of Bids - 21 May 2024, 10:01 A.M.

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30 April 2024



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BAC Chairperson